

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, March 14th, 2023** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at www.dmcountry.com/youtube. Anyone with questions during the meeting may email the Board of Supervisors at board@dmcountry.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Approval of Contracts – DMC Highway 99 T-17 PCC Pavement FM-CO29(92)—55-29
 - B. Approval of Contracts – Courthouse Parking Lot Paving
 - C. Harvestview Annual Liquor License Renewal
 - D. Fat Annie’s Augusta Tap Annual Liquor License Renewal
 - E. Personnel Actions
 1. Sheriff (2)
 - F. Minutes for Regular Meeting on March 7th, 2023
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

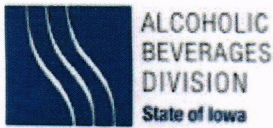
Work Session following the Meeting:

Board of Supervisors / SEIRPC

RE: Downtown WIFI Project

Board of Supervisors / SEIRPC

RE: Wind & Solar Ordinance



State of Iowa

Alcoholic Beverages Division

App. # 176242

Applicant

NAME OF LEGAL ENTITY

BDS, INC.

AKA Harvest View

NAME OF BUSINESS(DBA)

BDS, INC.

BUSINESS

(319) 572-4798

ADDRESS OF PREMISES

12239 180th Street

PREMISES SUITE/APT NUMBER

CITY

Mediapolis

COUNTY

Des Moines

ZIP

52637

MAILING ADDRESS

6284 PEGTOWN RD

CITY

MEDIAPOLIS

STATE

Iowa

ZIP

526379201

Contact Person

NAME

DAVID SCHWIND

PHONE

3196019695

EMAIL

schwind.david@yahoo.com

License Information

LICENSE NUMBER

LC0045220

LICENSE/PERMIT TYPE

Class C Retail Alcohol License

TERM

12 Month

STATUS

Submitted
to Local
Authority

TENTATIVE EFFECTIVE DATE

Mar 15, 2023

TENTATIVE EXPIRATION DATE

Mar 14, 2024

LAST DAY OF BUSINESS

SUB-PERMITS

Class C Retail Alcohol License



State of Iowa

Alcoholic Beverages Division

CHS 571 #.994

PRIVILEGES

Catering

Status of Business

BUSINESS TYPE

Corporation

WV 1001204 AKA

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Brenda Schwerin	Mediapolis	Iowa	52637	President	50.00	Yes
David Schwind	Mediapolis	Iowa	52637	Secretary/Treasurer	50.00	Yes

Insurance Company Information

INSURANCE COMPANY

Specialty Risk of America

POLICY EFFECTIVE DATE

Mar 15, 2023

POLICY EXPIRATION DATE

Mar 15, 2024

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



State of Iowa

Alcoholic Beverages Division

Status of Business

Approval - 176470

BUSINESS TYPE

Sole Proprietor

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Ann Wharton	Wever	Iowa	52658	Owner	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Illinois Casualty Co

POLICY EFFECTIVE DATE

Apr 1, 2023

POLICY EXPIRATION DATE

Mar 31, 2024

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE



Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
Wharton, Ann	Fat Annies Augusta Tap	(319) 528-4415		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
5055 Augusta Main Rd		Wever	Des Moines	52658-0000
MAILING ADDRESS	CITY	STATE	ZIP	
5055 Augusta Main Rd	Wever	Iowa	52658-0000	

Contact Person

NAME	PHONE	EMAIL
Ann Wharton	(319) 528-4415	peggymerati@worldinsurance.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LC0024971	Class C Retail Alcohol License	12 Month	Submitted to Local Authority
TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS	
Apr 1, 2023	Mar 31, 2024		
SUB-PERMITS			
Class C Retail Alcohol License			
PRIVILEGES			

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Wayne Kenneth Smith Employee #: _____
Title: Courthouse Security/Transport Department: Sheriff's Office

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain

Dates of Absence _____ to _____

SALARY ADJUSTMENT

☐ New Hire (Check # of Hours) ☐ Probationary
☐ 74.77 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☐ Anniversary ☐ Suspension
☐ Promotion ☒ Other, Explain

Rehire, retired from jail 1/3/2022

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

Previous Rate _____ **New Rate** \$19.95/hr
Previous Job Title: (if changed) _____
Effective Date: March 6, 2023

Authorized by: K. Chaudhary Department: Sheriff's Office Date: 3/3/23
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: March 18, 2023 Payroll Date: March 24, 2023

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Brett Alan Grimshaw Employee #: _____
Title: Transport Department: Sheriff's Office

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire (Check # of Hours) ☐ Probationary
☐ 74.77 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☐ Anniversary ☐ Suspension
☐ Promotion ☒ Other, Explain

Rehire, retired from Sheriff's Office 12/31/2021

Previous Rate _____ **New Rate** \$19.95/hr
Previous Job Title: (if changed) _____
Effective Date: March 6, 2023

Authorized by: Karin Cleveland Department: Sheriff's Office Date: 3/3/23
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: March 18, 2023 Payroll Date: March 24, 2023

March 7, 2023

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, March 7, 2023, with Chairman Shane McCampbell, Vice-Chair Tom Broeker and Member Jim Cary present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: Assistant Land Use Administrator Jarred Lassiter reported the office is busy. There are a few subdivisions being processed. Conservation Director Chris Lee gave an update on the State Campground Grant that has been applied for. IT Director Colin Gerst reported his office is busy. He has a work session on the agenda for today. Sheriff Kevin Glendening reported the new RMS system is running great. He recently met with hospital staff to discuss mental health issues in the area and how they could work together to better serve the Community. The jail population is at 91. SEIL CDS Director Ken Hyndman gave a SEIL update. County Attorney Lisa Schaefer reported the office is busy. Budget Director Cheryl McVey was present for agenda items. Local Health Director Christa Pogemiller stated she is working with local School Districts to set up immunization clinics for Kindergarten Round Up. County Auditor Sara Doty reported she is attending ISAC meetings later this week. Her office is busy. County Engineer Brian Carter reported Bridgeport Road is now closed. The contractors are hoping to start paving this week. His crew has started the rocking program. He is currently hiring for an Inspector / Technician position.

No correspondence was received.

Resolution #2023-010 Setting Time & Date of SF634 Total Maximum Property Tax Dollars Public Hearing was presented. Broeker made a motion to approve and seconded by Cary.

INSERT RESOLUTION #2023-010

Resolution #2023-012 Setting Time & Date of FY23 Budget Amendment was presented. Cary made a motion to approve and seconded by Broeker.

INSERT RESOLUTION #2023-012

Accounts Payable Claims in the amount of \$226,695.23 was presented. Broeker made a motion to approve and seconded by Cary.

Payroll Reimbursement Claims in the amount of \$216.73 was presented. Broeker made a motion to approve and seconded by Cary.

Approval of County Rural Resident Spring Cleanup dates were presented. It will run from April 10th – June 10th. Cary made the motion to approve and seconded by Broeker.

Approval of Appointment to the Civil Service Commission was presented. Sara Doty was approved to serve through 1/31/2029. Broeker made the motion to approve and seconded by Cary.

Courthouse South Parking Lot Bid Opening took place on Monday, March 6th. County Engineer Brian Carter reported Jones Contracting was the lower bid at \$123,777.00. A contract will be put together for a future agenda.

Personnel Actions – Correctional Center, Angela Coey, Full Time Correctional Officer, 6-month step increase, new rate of \$42,429.10 effective 3/5/23. Broeker made a motion to approve and seconded by Cary.

Reports received and filed in the Auditor's Office:

Recorder's Report of Fees Collected, February 2023

Jail Stats, December 2022

Veterans Affairs Monthly Report, February 2023

Sheriff's Monthly Report, February 2023

Cary motioned to approve the February 28th, 2023 regular meeting minutes and seconded by Broeker.

Future agenda items – Wind & Solar Work Session and Jordan Frahm Work Session on the 14th.

Broeker attended an Emergency Management meeting. McCampbell attended a Conservation Board and Iowa Workforce Development meeting.

Meeting was adjourned at 9:45 AM.

Following the meeting a work session was held with the IT Director to discuss a Digital Online Notification Program.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Shane McCampbell, Chair

Attest: Sara Doty, Auditor