

**DES MOINES COUNTY
EMERGENCY MANAGEMENT COMMISSION**
January 23, 2020, Meeting Minutes

Roll call:

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|---|-------------------------------------|------------------------|
| X | Mayor Hans Trousil (Chair) | West Burlington |
| X | Sheriff Mike Johnstone (Vice Chair) | Sheriff |
| X | Mayor Jon Billups | Burlington |
| | Mayor Pro Tem Lynda Graham-Murray | Burlington - Alternate |
| X | Mayor Jerry Strause | Danville |
| | Mayor Pro Tem Stefanee Heater | Danville – Alternate |
| X | Council Member Troy Garrison | Mediapolis |
| X | Firefighter Ray Wilson | Mediapolis – Alternate |
| | Mayor Eric Gerst | Middletown |
| | Council Member Orrin Asmus | Middletown – Alternate |
| X | Chair Tom Broeker | Board of Supervisors |

Guests: Chief Dennis Kramer, Burlington Police Department and Director Shanna Krogmeier, DESCOM

I. Opening Protocol

- A. *Call to Order.* The meeting was called to order at 6:00 PM by Chair Trousil.
- B. *Election of 2020 Officers.* Supervisor Broeker moved that the officers remain the same (Mayor Trousil, Chair and Sheriff Johnstone, Vice Chair). The motion was seconded by Firefighter Wilson and carried unanimously.
- C. *Approval of Agenda.* Mayor Strause moved to approve the agenda. Mayor Billups seconded the motion and it carried unanimously.
- D. *Consideration of Minutes from April 23, 2019, Meeting #19-03.* Council Member Garrison moved to approve the minutes. Supervisor Broeker seconded the motion and the motion carried unanimously.

II. Old Business

- A. *Consideration of Ambulance Gift.* Coordinator Hardin reminded everyone that Burlington Fire Department is willing to gift the Commission an ambulance that they are getting rid of. After discussion of the costs to maintain, a secure a place to store the unit, and usage, the Commission decided not to accept the ambulance but thank them for the offer. They suggested possibly a small trailer might be more appropriate.
- B. *Other.* None.

III. New Business

- A. *Discussion of Running DESCOM Budget Through EMC Budget.* Mayor Trousil reviewed a power point he put together comparing taxable valuations and costs to the city of West Burlington, property tax impact, etc. Supervisor Broeker talked about the population of the county, calls for service, TIF (Tax Increment Financing), and what the city of West Burlington uses their TIF dollars for. Mayor Billups feels this process would be a cleaner way to fund

DESCOM. Sheriff Johnstone wants everyone to agree on the process and do it “fairly”.

Shanna Krogmeier, DESCOM Director, noted that the 28E agreement between entities expires on 6/30/2021. If funding is changed, it would start in the fiscal year 2022 (effective 7/01/2021). She shared the current costs to each municipality and the county.

Mayor Trousil reviewed the options that are available for funding of emergency management according to Iowa Code.

Supervisor Broeker moved to disapprove funding DESCOM through the emergency management budget next year. Sheriff Johnstone seconded the motion. Motion failed with 2 ayes and 4 opposed (Firefighter Wilson abstained).

Mayor Billups moved to approve funding DESCOM through the emergency management budget next year. The motion was seconded by Mayor Trousil. Motion was approved with 4 ayes and 2 opposed (Firefighter Wilson abstained). Director Krogmeier noted that the 28E agreement will need to be updated. She also stated that all counties larger in population than us except Black Hawk and Dubuque fund their Public Safety Answering Points (PSAPs) through this method.

B. *2020-2021 Proposed Budget.* Coordinator Hardin distributed a draft proposed budget. Mayor Trousil noted that the first proposal she had drafted was short over \$4,000. After making some cuts including hours for her Assistant and in the CERT line item and increasing the tax asking by 2%, the shortfall was turned into a positive. Supervisor Broeker moved to approve the draft budget. Mayor Strause seconded the motion and it carried unanimously. Mayor Strause moved to have the public hearing on Thursday, February 13, 2020 at 5:00 PM at the Des Moines County Emergency Management Agency office. The motion was second by Sheriff Johnstone and carried unanimously.

C. *Other.* None.

IV. Adjournment Procedures

- A. *Items for next meeting agenda*
 - a. Public Hearing and Consideration of Proposed 2020-2021 Budget
- B. *Next meeting date* – February 13, 2020, 5:30 PM.
- C. *Adjourn.* A motion was made by Mayor Strause to adjourn the meeting. Sheriff Johnstone seconded the motion and the meeting adjourned at 6:50 PM.

Respectfully submitted,
Gina M. Hardin