

March 31<sup>st</sup>, 2020

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, March 31<sup>st</sup>, 2020, with Chairman Tom Broeker, Vice-Chair Bob Beck and Jim Cary present. Due to the Coronavirus Pandemic declaration, this meeting was held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: County Auditor Terri Johnson gave a 2020 Primary Election update. Counties will be encouraging voters to vote absentee by mail. Election day precincts will be reduced to three – Danville, Mediapolis and one large precinct for Burlington and West Burlington. County Engineer Brian Carter stated the contract haul on the north part of the county will be finishing on Beaverdale Road. The south portion will start soon. Bid documents for Flint Creek Bridge will be let soon. The Iowa Department of Transportation is closing Plank Road. The Iowa Department of Transportation will do a deck overlay on the Great River Bridge this summer, so expect lane and ramp closures. Contractors expect to start April 13<sup>th</sup> on the Iowa City Road paving and Mediapolis Road bridge projects. IT Director Colin Gerst stated his office has been busy. Via Webex: Maintenance Supervisor Rodney Bliesener reported his department is busy. Public Health Administrator Christa Poggemiller reported her department is busy and stated education on COVID-19 is important and reminded everyone to stay home if sick, wash hands for 20 seconds and keep social distancing. Emergency Management Director Gina Hardin reported the river is expected to crest today at 17.8. CDS Director Ken Hyndman reported contract meetings are taking place this week via Zoom. County Treasurer Janelle Nalley-Londquist reported her department is busy processing property tax and motor vehicle licenses. She reminded everyone the property tax penalty begins April 16<sup>th</sup> and payments can be mailed, paid online or via eCheck. Land Use Administrator Zach James reported the Board of Adjustment meeting was held last week via Zoom. The Board of Adjustment is looking for another member to fill an open position. They have had several building permits and subdivision inquires. Others present via Webex: Recorder First Deputy Natalie Steffener, Clerk of Court Jackie Myers, Chief Deputy Brett Grimshaw and Assessor Matt Warner.

COVID-19 Update. Emergency Management Director Gina Hardin gave an update. The EOC is open Monday – Friday. Cary thanked Hardin for her hard work. Public Health Administrator Christa Poggemiller reported schools are providing meals for children from 11am to 1pm. Other resources are available, and Des Moines County currently has an adequate number of ventilators. The Health Department also has hand sanitizer.

Re-approval of Twin Oaks Subdivision was presented. This subdivision was approved July 2019 but was not recorded within the 180-day time frame as required. Therefore, requiring the subdivision to be reapproved. Beck motioned to reapprove the subdivision and seconded by Cary

**DES MOINES COUNTY  
BOARD OF SUPERVISORS  
RESOLUTION #2020-021**

**WHEREAS** Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

**WHEREAS** the Final Plat for Twin Oaks Subdivision has been reviewed for conformance to applicable County standards by the Des Moines County Health Department, Secondary Roads Department, County Auditor, Zoning Commission Chair and Land Use Department and has been duly recommended by the aforementioned entities for approval, and

**WHEREAS** more than 180 days have passed since the Final Plat for Twin Oaks Subdivision was initially approved by the Board of Supervisors on the 16th of July, 2019 (Resolution #2019-038), and because the plat has not yet been recorded, it is now null and void, in accordance with Article IV, Section 6 of the Subdivision Regulation Ordinance, and

**WHEREAS** the Final Plat for Twin Oaks Subdivision must be re-approved by the Board in order to be recorded,

**NOW THEREFORE, BE IT RESOLVED:** That the Board of Supervisors hereby re-approves the Final Plat of Twin Oaks Subdivision.

Approved and adopted this 31st day of March, 2020.

DES MOINES COUNTY BOARD OF SUPERVISORS

Tom L. Broeker, Chair  
Jim Cary, Vice Chair  
Robert W. Beck, Member  
ATTEST: Terri Johnson, County Auditor

Voluntary Annexation of Territory into West Burlington was presented. Beck motioned to approve and seconded by Cary.

**RESOLUTION #2020-020**

**APPROVING THE VOLUNTARY ANNEXATION OF TERRITORY**

**WHEREAS:** The City of West Burlington, Iowa has received an application for Voluntary Annexation of real estate property currently owned by BK Land LLC and located at 10558 Washington Rd., West Burlington, Iowa.

The legal description is as follows: PART OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 26, T70N, R3W OF THE 5TH P.M., DES MOINES COUNTY, IOWA, MORE PARTICULARLY DESCRIBED IN EXHIBIT "A".

**WHEREAS:** The Des Moines County Board of Supervisors has no objections to this application.

**THEREFORE BE IT RESOLVED:** That the undersigned members of the Board of Supervisors give their approval for this annexation of property.

APPROVED and ADOPTED this 31<sup>st</sup> day of March 2020.

Thomas L. Broeker, Chairman  
Jim Cary, Vice-Chair  
Robert W. Beck, Member  
Attest: Terri Johnson, County Auditor

EXHIBIT "A"  
BK LAND LLC ANNEXATION – WASHINGTON RD.

ANNEXATION DESCRIPTION:

PART OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 26, T70N, R3W OF THE 5TH P.M., DES MOINES COUNTY, IOWA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE WEST 1/4 CORNER OF SAID SECTION 26;  
THENCE N01°35'46"W 70.04' ALONG THE SECTION LINE;  
THENCE S89°46'13"E 207.67';  
THENCE 120.45' ALONG THE ARC OF A 225.00' RADIUS CURVE CONCAVE NORTHWESTERLY WITH A 119.02' CHORD BEARING N62°47'33"E (SAID CURVE HAVING A CENTRAL ANGLE OF 30°40'23");  
THENCE N20°10'30"W 246.65';  
THENCE N57°53'55"W 127.24';  
THENCE N58°29'59"E 129.00';  
THENCE N74°46'54"E 80.26';

THENCE N05°49'56"E 167.34';  
THENCE S88°53'56"E 978.03' TO THE 1/4 1/4 SECTION LINE AND THE WEST LINE OF LOT NUMBER 2  
IN LAVEINE SUBDIVISION AS PER PLAT FILED FOR RECORD AUGUST 3, 1989 IN PLAT BOOK 13,  
PAGE 463 IN THE OFFICE OF THE DES MOINES COUNTY RECORDER;  
THENCE S01°26'18"E 664.36' ALONG SAID WEST LINE TO THE SOUTHEAST CORNER OF THE  
SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 26 AND THE NORTHEAST CORNER OF  
EMERALD GLEN ESTATES AS SHOWN ON FINAL PLAT FILED FOR RECORD JANUARY 8, 2004 AS  
DOCUMENT NUMBER 2004-000172 IN THE OFFICE OF THE DES MOINES COUNTY RECORDER;  
THENCE N89°46'13"W 1317.69' ALONG THE NORTH LINE OF SAID EMERALD GLEN ESTATES TO THE  
PLACE OF BEGINNING, CONTAINING 16.60 ACRES MORE OR LESS, SUBJECT TO ESTABLISHED  
ROAD AND SUBJECT TO EASEMENTS, AGREEMENTS OR RESTRICTIONS OF RECORD.

NOTE: THE WEST LINE OF THE NORTHWEST 1/4 OF SECTION 26, T70N, R3W IS ASSUMED TO  
BEAR N01°35'46"W.

Class C Liquor License for Fat Annies Augusta Tap was presented. Cary motioned to approve and  
seconded by Beck.

Appointment to the Des Moines County Zoning Board of Adjustment was presented. Beck motioned to  
approve and seconded by Cary.

**DES MOINES COUNTY  
BOARD OF SUPERVISORS  
RESOLUTION #2020-019**

**WHEREAS** The Des Moines County Board of Supervisors approves appointments to the Des Moines County  
Zoning Board of Adjustment and,

**WHEREAS** Dave Nuebel has expressed interest in continuing to serve as a member of the Board of Adjustment,

**NOW THEREFORE, BE IT RESOLVED:** That the Board of Supervisors hereby re-appoints Dave Nuebel to the  
Des Moines County Zoning Board of Adjustment with term to expire November 2024.

Approved and adopted this 31<sup>st</sup> day of March, 2020.

DES MOINES COUNTY BOARD OF SUPERVISORS

Tom L. Broeker, Chair

Jim Cary, Vice Chair

Robert W. Beck, Member

ATTEST: Terri Johnson, County Auditor

Appointment to the Des Moines County Board of Health was presented. Mary Margaret Wagner requested  
to be appointed for an interim position until Dr. Sanchez is able to rejoin the board at the end of the year. Cary  
motioned to approve and seconded by Beck.

Discussion of rural cleanup. Due to COVID-19, Director Hal Morton requested the county not to hold their  
spring clean-up. He reported to Beck business has been brisk due to social distancing requirements and everyone  
staying home. Beck motioned to table the spring clean-up until further notice and seconded by Cary.

Personnel Actions: Correctional Center – Austin Dunham, Correctional Officer – Fulltime. Correction to  
last week's personnel action. 24-month step increase. New rate \$41,191.09 yr., effective 3/26. Cary motioned to  
approve and seconded by Beck.

Reports received and filed in the Auditor's Office:  
Southeast Iowa Regional Riverboat Commission  
Recorder's Miscellaneous Receipt, March 2020  
Jail Stats, February 2020

Cary motioned to approve the March 24<sup>th</sup>, 2020 meeting minutes. Seconded by Beck.

Committee Reports: Cary, via electronic meetings, had an Early Childhood meeting and they are working on RFP's. Work Force and CEO meetings were held and working on eight county agreement. This region should receive between \$1.9 and \$2.1 million in funding. Broeker attended EOC electronic meetings and receives a report each day. Des Moines County is doing well.

County Engineer Brian Carter presented the Secondary Roads Five-year Program for review. The report will be formally presented for approval next week.

Meeting was adjourned at 11:10 AM.

This Board meeting is recorded and kept on file for two years. The meeting minutes and audio are posted on the county's website [www.dmcountry.com](http://www.dmcountry.com)

Approved April 7<sup>th</sup>, 2020  
Tom Broeker, Chairman  
Attest: Terri Johnson, Auditor