

1. Call to Order

Stacey Rector, Chairman, called the regular meeting of the Des Moines County Conservation Board to order at 5:30 p.m. at the Starr's Cave Nature Center

Those Members Present: Stacey Rector, Cathy Ziglar, James Steer, Jim Garnjobst and LaVon Worley

Those Members Absent: None

Others Present: Director Lee and Joel Behne

2. Additions and Deletions to Agenda:

- a. None

3. Delegations/Public Input:

- a. Director Lee took this opportunity to introduce Jeremy Yost to the Board. Jeremy was recently hired and started work on May 20th as a Des Moines County Conservation Technician. Jeremy introduced himself to the board and provided them with a bit of his background. The board welcomed Jeremy to Des Moines County Conservation.

4. a. Approval of Minutes:

- #47. Motion by James Steer, seconded by LaVon Worley, to approve the minutes of the May 01, 2013 Board Meeting. Motion passed unanimously by all members present.

5. Approval of Report of Activities for May 2013:

- #48. a. Motion by LaVon Worley, seconded by Jim Garnjobst, to approve the reports of activity for May 2013. Motion passed unanimously by all members present.

6. Approval of Claims for April and May 2013:

- #49. a. Motion by Jim Garnjobst, seconded by Jim Steer, to approve the claims for April and May 2013. Motion passed unanimously by all members present.

7. Acceptance of Donations:

- a. Aldo Leopold Middle School PTO. \$2,000 to Leopold Heritage Group
- b. Companion Tools. Jerry Rigdon for the Leopold Contest Prizes.
- c. Rand Trust. Hoth Law Office. \$800.00 for the Jim Pfitzer Presentation.
- d. Great River Medical Center. \$10,000 for the Flint River Trail Project.
- e. Jan Bell. \$1,105.00. Memorial: A tree to be planted at Big Hollow in Memory of her husband Bob Bell.

8. Committee Reports:

- a. **Shooting Range:** Jim Steer, No report.
- b. **Flint River Trails:** Jim Garnjobst, No report.
- c. **Observatory:** Cathy Ziglar, No report.
- d. **REAP:** Stacey Rector. No report. LaVon advised that he had read that the Iowa Legislature had approved 16 million for this year's REAP allocation.

9. Project Updates:

Director Lee:

- Baker Property. The DOT monies are being applied and the State Revolving Fund has been approved for the completion of the purchase for this property. Once that is completed it will be off of the books for IA Natural Heritage and in our name.

- Welter Recreation Area's were re-opened today. There was vandalism done to the gate into Cottonwood Loop.
- Cabin at Big Hollow should have the finishing touches and be completed this month.
- Electric at Big Hollow should be completely installed and ready for use this weekend. Just in time for Steamboat Days campers.
- Klinger has been contracted to design the sewer system for Big Hollow. Director Lee would like, if possible, to go away from pit vaults and upgrade to flushing toilets in the RV area.

10. **Old Business:**

a. Compensation.

#50. Motion by Jim Garnjobst, seconded by LaVon Worley, to approve a 2% wage increase for Conservation Staff. Those staff members currently on probation are to receive the 2% increase starting upon successful completion of their probation periods. Motion passed by Garnjobst, Steer, Worley, Ziglar. Chairperson Rector abstained from the vote.

11. **New Business:**

a. Strategic Planning.

The board in work session outlined a listing of those projects that were felt to be essential projects for the upcoming future.

Staff also had a recent meeting and outlined their essential projects.

Both lists had many commonalities. The board has scheduled a work session to prioritize the list. Board members and director are to individually prioritize a list and then in work session the list will be prioritized again. A work schedule has been set for July 10th at 3:00 p.m. in the Administration Office on Washington Road in West Burlington, Iowa.

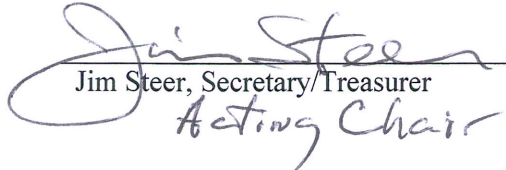
12. **Informational Items/Correspondence/Board Comments:**

- a. LaVon Worley reported that a presentation had been given to the Zion Church. A \$40.00 donation has been received as a result of that presentation.
- b. LaVon Worley wanted to personally thank the Leopold Middle School PTO for their generous donation of \$2,000 toward the ongoing Leopold Project underway at the school.
- c. Cathy Ziglar reported that LaVon Worley had been recognized for his efforts in conservation by recently being awarded the Mayor's award.

13. **Adjournment:**

51. a. A motion by LaVon Worley seconded by Jim Steer, to adjourn the June 12, 2013 board meeting. Motion passed unanimously by all members present. Meeting adjourned at 6:08 p.m.


Stacey Rector, Chair


Jim Steer, Secretary/Treasurer

Acting Chair