

1. Call to Order

Stacey Rector, Chair, called the regular meeting of the Des Moines County Conservation Board to order at 5:30 p.m. at the Des Moines County Conservation Administration Building.

Those Members Present: Stacey Rector, Cathy Ziglar, James Steer, Jim Garnjobst and LaVon Worley

Those Members Absent: None

Others Present: Terry Davis, Lyle Triska, Angela Vaughan, Katherine Brakeville, Director Lee and Office Manager Behne

2. Additions and Deletions to Agenda:

- a. Moved up from 11g – New Business
BMAC Agreement. Lyle Triska was on hand to represent the BMAC.

#76. Motion by Jim Garnjobst, seconded by Cathy Ziglar, to approve the BMAC Agreement for 2014. Motion passed unanimously by all members present.

3. Delegations/Public Input:

Terry Davis of N. Prairie Grove Road introduced himself and thanked the board for the great job that has been done with Big Hollow.

Terry asked the board to consider allowing the use of snowmobiles or ATV's to pull the ice fishermen's ice houses out onto and around Big Hollow Lake during the ice fishing season. He understands that they are not currently allowed and that there would need to be rules to control prohibited or unwanted use of those vehicles in the park itself.

Terry thanked the board for allowing him the opportunity to address this subject and for taking time to hear and consider his request.

4. a. Approval of Minutes for October 02, 2013:

#77. Motion by Jim Steer, seconded by LaVon Worley, to approve the minutes of the October 02, 2013 Board Meeting. Motion passed unanimously by those members present.

4. a. Approval of Minutes for October 14, 2013 Special Meeting:

#78. Motion by Jim Steer, seconded by LaVon Worley, to approve the minutes of the October 14, 2013 Special Board Meeting. Motion passed unanimously by those members present.

5. Approval of Report of Activities for October 2013:

#79. a. Motion by LaVon Worley, seconded by Cathy Ziglar, to approve the reports of activity for October 2013. Motion passed unanimously by those members present.

6. Approval of Claims for October 2013:

#80. a. Motion by Cathy Ziglar, seconded by Jim Steer, to approve the claims for October 2013. Motion passed unanimously by those members present.

7. Acceptance of Donations

- a. ILIOWA NAVHAD INC: C/o Bobette Benson. \$50.00
- b. Don Kemp. Whitetail deer head mount with his estimated value of \$400.00. To be placed in SCNC Loft.

8. Committee Reports:

- a. **Shooting Range:** Jim Steer. No report.
- b. **Flint River Trails:** Jim Garnjobst reported that the City's Bluff Road portion of the Flint River Trail was looking very good.
- c. **Observatory:** Cathy Ziglar reported: No Report
- d. **REAP:** Director Lee reported that the REAP Assembly had been held in Burlington on October 23rd. It was well attended and he thanked those who had attended.

The theme for this upcoming 25th anniversary is 25 Million for the 25th. This has a lot of support throughout the state and those organizations funded with REAP funds will be lobbying their legislative representatives.

Alan Ourth was elected as the Delegate, representing Des Moines County, to the REAP Congress which will be held in Des Moines. Zach Cross was elected as an alternate and LaVon was elected to be an at-large representative.

9. **Project Updates:**
Director Lee:

Rolling Hills Consulting Services has been on-site at the Baker property. He has reported that there were no surprises at this time. Does not believe that there will be any issues.

The Big Hollow Cabin is completed. See New Business d.

Mowing Contract. The mowing season is over for this growing season. It will, however, return in a very few short months. After discussion it was agreed that the current mowing contractor is doing a great job. The Director and Staff would like to see this contract continue. If a bid is to be done it should be done soon in order to allow enough time to do so. The Board agreed that the current contractor be retained as costs are below bidding threshold and requirements as outlined by Iowa Law and current Board Policy.

Old Business: None

11. **New Business:**

- a. Request for Beer/Wine SCNC; Perlstein Family Gathering – Thanksgiving.

#81. Motion by Cathy Ziglar, seconded by LaVon Worley, to approve the request for the use of beer/wine at SCNC for the Perlstein family gathering. Motion passed unanimously by those members present.

- b. Wildlife Habitat Stamp Grant Application:

Baker Property and Iowa Natural Heritage Foundation. Director Lee met with INHF on 11-05-13 in an attempt to better determine where DMC Conservation is with this purchase and our current agreement with them. There have been some additional expenses incurred since the original purchase of \$708,900. The repayment cost at this date is \$775,500. INHF currently has a State Revolving Loan at 0% interest so we are not currently accruing additional cost. Director Lee will be readying a grant request and will bring it back to the board when he has solid numbers. Wildlife Habitat Stamp Grant is due the last day of November. A resolution by the board will be needed to go with that grant application. To get the numbers for the amount being requested correctly identified a Special Meeting will need to be held.

- c. Board Member Appointment.

At the November 05, 2013 Des Moines County Board of Supervisors meeting Angela Vaughan was appointed to the Board. Angela will replace Chairman Stacey Rector who is currently chairing her last meeting. Stacey has resigned from the board effective this November 06,th meeting. Angela, being in attendance, was introduced to the board members. Angela indicated that she was ready, willing and able to get started. Board members congratulated her on her appointment and advised her that they looked forward to working with her as a Board Member.

- d. Big Hollow Cabin. The cabin has been completed. The brochure that was sent to Board Members is a first run of what is available and the rules, regulations and general policy to affect its usage in the future.

Members felt the brochure was well done and felt it should be accepted as presented.

#82. Motion by Cathy Ziglar, seconded by LaVon Worley, to approve the brochure for the Big Hollow Cabin as presented. Motion passed unanimously by those members present.

- e. Big Hollow Mountain Bike Trail Request.

Buzz Peterson has requested that the board consider the possibility of a Mountain Bike Trail at Big Hollow. Following discussion it was determined that Director Lee should contact Mr. Peterson and obtain the following information in the form of a formal proposal:

- Map(s) of the proposed trail route(s)
- A description of the proposed trails (i.e. total length, width of the trails, etc.).
- A description of how the trails will be built – outline available volunteer labor, etc., address erosion concerns and potential funding sources
- A clear description of how the trails will be managed and controlled (i.e. are you looking for a cooperative agreement where we provide the site and your club takes care of the facility like we have with the Bow club, airplane club, and observatory? Or is it something you look to build but we control and maintain?). Specifically, we'll need to address whether horses, hikers, and hunters will be allowed on the site and how that will be controlled (signage, gates, etc.). Also state whether the trails will be left open for public use at any time or only opened for organized events.
- A clear description of what is needed from the department. What/how much staff or equipment resources would we need to contribute to the project to get it established and keep it going and/or maintained.

Director Lee was requested to report back to the board for further consideration once that information has been received.

- f. Internal Affairs:

This item was placed on the agenda by Board Member Garnjobst and specifically to address our past contracts, agreements as well as those past but yet uncompleted projects. As we work with numerous projects, grants and other obligations requiring certain completion dates Board Member Garnjobst felt it necessary for DMC Conservation to establish a suspense calendar system. Board Member Garnjobst volunteered to work on this project and bring it back when he has something definitive to share with the rest of the board.

- g. BMAC Agreement Renewal – See 2a. Additions & Deletions for this agreement.

12. **Informational Items/Correspondence/Board Comments:**

a. Director Lee reported:

The individual that was arrested for Burglary at the RV Camp this summer has pleaded guilty. A sentencing hearing has yet to be set.

Restitution in the amount of \$195.00 has been received for the damage to the Cottonwood tree that happened this summer.

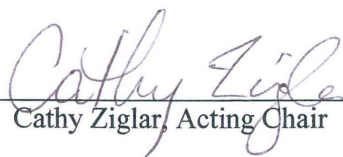
Restoration of the Starr's Cave House is almost complete. Once it is finished Director Lee will request assistance from a Board Member to assist with a walk-thru as required by policy.

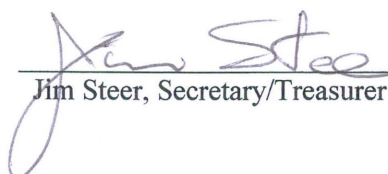
Board Member Worley advised that the Leopold PTO has donated a check, to Partners For Conservation Foundation, in the amount of \$300.00 for 12 bird feeding stations on the Leopold Prairie. Huffman has assisted with a price break on the seed and feeders.

13. **Adjournment:**

- #83. a. A motion by Cathy Ziglar, seconded by LaVon Worley, to adjourn the November 06, 2013 board meeting. Motion passed unanimously by all members present. Meeting adjourned at 6:55 p.m.

Next meeting will be held at the Des Moines County Administration Office at 13700 Washington Road in West Burlington, IA. The meeting will be held at 5:30 p.m. on December 04, 2013. The public is welcome.


Cathy Ziglar, Acting Chair


Jim Steer, Secretary/Treasurer