

Des Moines County Local Emergency Planning Committee (LEPC)
Meeting Minutes
November 18th, 2019
Des Moines County Emergency Management Agency

- I. Opening Protocol
 - A. *Welcome and Call to Order*

Welcome and call to order at 1:00 PM
 - B. *Introductions*

Introductions were made and roster signed.

 - 1) New members complete "Nomination" form
 - C. *Approval of the Agenda*

Gina added Points of Dispensing (POD) information and discussion to the agenda. Motion made for the approval of the agenda by Greg Shaw and seconded by Tammy Shipman.

- II. Approval of previous meeting minutes – May 31, 2019

Comments made by Gina regarding the grant requirements of holding two meetings a year. Motion made for approval of the minutes of last meeting by Tammy Shipman and seconded by Jim Whitaker. Motion passed.

- III. Old Business
 - A. *Hazardous Materials Emergency Preparedness (HMEP) Grants*
 - 1) 2019 Grant – Award (\$3,908.55)

Comments made by Gina that the grant money goes toward the LEPC for preparedness. Grant money was used to send 3 individuals to 2019 International Hazardous Materials Conference in Baltimore. Jim Whitaker was one of the participants, and he made comments on each of the courses he was a participant. Comments included, it was a good conference with good courses taught by good instructors. Comment made by Gina that the participants are using what they learned to review and update their preparedness and response policies and procedures. Also, the courses will be used with training and exercises. Gina also commented it was the second time the LEPC was able to participants to the conference. Jim commented the other participants took other courses so they could bring back other information. Gina commented the courses attended had to be a majority of transportation related to qualify for the grant money usage.

 - 2) 2020 Grant – Award (\$1,850.00, local match \$462.50)

Gina commented this grant requires a payment-in-kind requirement. Gina made comments about the rate for use of hazardous materials technicians has to be based on the state hazardous materials

response charge rate schedule. Gina made comments some of the grant will be used to purchase absorbent booms and pads. They will be used in a tentative April 2020 exercise related to a water related spill in Flint Creek.

- 3) 2021 Grant – Notice of Interest (NOI) submitted for Propane IQ Course (cost is \$11,900)

Gina commented this grant request is for a Propane Haz-Mat IQ course because of the large amount of usage of Propane in the county. Gina also commented we did receive the grant, and that it has payment-in-kind matching requirements same as the previous grants. Gina described the class would be one class over two days. Each day is half classroom and half hands on. Presentation dates will be determined in the future.

IV. New Business

A. *Election of Officers for 2020*

Motion made by Tammy Shipman and seconded by Christa Poggemiller that the officers stay the same. Motion passed.

B. *Reports Submitted – Review*

Gina made comments that no new reports were submitted.

C. *Exercises*

1) Exercise Schedule

i. BNSF / Hazardous Materials Exercise

Gina made comments about the BNSF hazardous materials exercise scheduled for last spring was canceled because of flooding. Gina also made comments about BNSF supporting the exercise with training hazardous materials training cars. Ken Morris made comments about additional issues working with BNSF personnel from different departments having conflicting views on BNSF support capabilities.

Gina made comments requiring the exercise committee is working with on the issues.

There was discussion on finding a location that BNSF would allow us to use, and also use of training foam on their property.

There was discussion using the IAAAP facility as an alternate location.

Gina made comments that the next proposed BNSF hazardous materials exercise tentative scheduled dates are April 4, 5, and 6, 2020.

ii. Water Spill Exercise – April 30, May 1 and 2, 2020

Gina made comments about the tentative water spill exercise scheduled in April.

D. New Iowa Tier II Reporting System

1) <https://erplan.net/eplan/home.htm>

Gina made comments about Iowa's new Tier II reporting system and web site.

2) Registration required

Gina made comments that registration is required and how to register. Gina also commented that first responders can also register, but must contact her so she can let the State know they are registering.

Lon Warnecke made comments that the new system will work well, and will be easier to use after the first year. Lon made comments that the new system has been in business for around 10 years, and will be a good system for first responders. Lon made comments about the some information can be marked confidential, but hidden. The information can still can be seen by first responders.

D. 2019 Region 7 LEPC Emergency Planning & Response Conference Report/ Comments

Ken Morris made comments about the conference. He said it was a good conference. He also made comments about his courses and instructors. Ken made comments about the use of CAMEO and needed future training opportunities on the software. Ken made comments about the use of aerating water to remove ethanol from small quantities of water such as ponds.

E. Closed Points of Dispensing (POD) Program

Christa Poggemiller made comments about the Closed POD program and how it can be used in our county. Christa also made comments about facilities in our county that are currently participating in the program. The Committee viewed a video on the Closed POD program. After the video, Christa described how facilities can participate in the program. Gina made comments about past similar programs used in the county. Tammy Shipman made additional comments on similar use of past programs and the benefits

of participating in the program. Gina made additional comments on how participating in the program would be beneficial to the LEPC and the community. Greg Shaw made comments about possible participation by the ambulance service in Mediapolis. Gina made comments that every county in the state is working on the program.

F. 2019 Iowa Hazmat Symposium Report/Comments

V. Adjournment Protocol

A. Future Meetings (minimum requirement of two meetings per fiscal year)

Gina made comments about future meetings will be scheduled in May and November 2020 unless an emergency meeting is required.

A motion was made to adjourn the meeting by Christa Poggemiller and seconded by Tammy Shipman. Motion passed at 2:04 PM.