

Des Moines County Local Emergency Planning Committee (LEPC)

November 16, 2021, 1:30 PM

Minutes – Final Approved

I Opening Protocol

A. *Welcome and Call to Order at 1:33 PM.*

B. *Introductions*

1) *New members completed “Nomination” form.*

C. *Approval of the Agenda.*

Motion to amend and approve agenda made by Brandon and seconded by Jim W. Motion passed.

II Approval of previous meeting minutes – June 10, 2021.

Motion to approval minutes by Brandon and seconded by Jim W. Motion passed.

III Old Business

A. *Hazardous Materials Preparedness (HMEP) Grants*

1) 2021 Grant – Training, equipment, and exercise report.

Comments made by Gina and Brandon on requested hazardous materials decontamination equipment. Equipment is the hybrid Enhanced Decon Systems (EDS) system manufactured by First Line. Brandon described the attributes of the system. Comments made by Brandon requesting grant funding (\$6,000-\$5,000) from the manufacturer to send trainers to the Burlington Fire Department to present the training on using the new system. Comments made by Brandon on flaring equipment acquired with grant money for burning off flammable gas tank contents. Comments made by Brandon that knowledge of the equipment is based on training presented to his department in May with the grant money. Comments made by Gina that the grant was for \$16,000 for training and equipment, and if costs are over the grant amount, we will have to pay the difference. Comments made by Gina that it would be better to have the First Line EDS trainers come to Burlington and train more people than sending people to the manufacturer. Comments made by Brandon agreeing with having equipment trainers come to Burlington. Comments by Gina regarding that the grant requires the equipment and training purchased needs to be exercise related. Comments made by Gina and Brandon regarding if the EDS equipment training can be included into an exercise in the spring. Brandon made comments on the EDS equipment use process. Brandon made comments that the equipment request had included the EDS standard use equipment and a training kit.

Comments made by Ken and Brandon regarding how the training kits can be used during training. Comments by Brandon on future purchases of additional EDS kits in future budget requests. Comments and description made by Brandon on how the EDS system is used. Questions made by Jim W., and answers by Brandon on how the system is used for suits, but not personnel. Comments made by Brandon about a FEMA equipment grant lease program for acquiring new meters.

2) 2022 Grant – CAMEO courses

a. Identify tentative dates for courses

Comments made by Gina, regarding the 2022 grant that three technician CAMEO courses will be presented over three days, and the fourth day perform a facility course. Comments made by Ken, regarding how industry can use the facility course for preplanning. Comments made by Ken on how Public Health can use CAMEO for COVID tracking. Comments made by Gina, regarding the training needs to be performed before July to qualify for the grant requirements. Gina and Ken will research scheduling the courses. Comments made by industry personnel regarding scheduling would be best during the week before May. Comments made by Ken and Brandon on reviewing BFD's scheduling dates.

3) 2023 Grant – Notice of Interest (NOI) Due 11/18

Comments made by Gina on the 2023 grant regarding notification of interest due date. Comments made by Gina that radiological and Drug IQ courses are not eligible for the grant. Comment made by Gina that the transportation survey is six years old and not very out of date. Comment made that the current time frame would make the survey inaccurate. Comment made about sending people to the International Hazardous Materials Conference. Comment made by Gina the requests must be transportation hazardous materials related to be eligible for training requests. Question asked by Ken if we send in a grant request, and there is money left over, could it be used for something else? Gina answered, that the answer is yes, and we did this in the past. Further questions made by Ken on the grant requirements, and request adjustments. There was question from Ken to Ray asking if the volunteer departments are using air-monitoring equipment. Ray answered yes to the question, and they are using standard four gas meters. Ray also advised Mediapolis has an ammonia meter. Ken also asked Ray if there is a need for training. Ray advised there is a need for training by the departments. Ray also advised he asked Gina to find out if there is an interest for the training to be put into a grant request. Gina advised she didn't receive any interest. Ray

advised that Burlington perform a good job with outreach on the decontamination training. Ray gave a synopsis of his training. Gina advised the grant is for October 1, 2022 to September 30, 2023. Question from Ken to Brandon about an air-monitoring course for future purchased meters for Burlington. Comments made by Brandon regarding how meter courses are presented by presenters Burlington has used. Discussion made on planning and notification of future training opportunities. Comments made by Gina that she will update the committee on grants.

IV New Business

A. *Election of Officers for 2022*

Comments made by Gina on the current officers (Gina Hardin-Chair, Ken Morris-Vice Chair and Ray Wilson-Secretary). Motion made by Jim W. and seconded by Brandon keeping current officers the same. Motion passed.

B. *Reports Submitted – Review*

1) Chem-Grow, Yarmouth facility – RMP Submission – 5 Year Option
Comments by Gina regarding their submission document information.

C. *Exercises*

1) Exercise Reports/Schedule

i. BNSF/Haz-Mat – Held September 17, 18, and 19, 2021

Comments made by Gina regarding the exercise went well.

Comments made by Brandon the comments he received from Burlington and other county departments were very good. Comments made by Gina regarding the hands-on training and cars made it very good training. Comments made by Brandon regarding how the hazardous materials technicians were able to perform hands-on training using equipment not normally able to use. Comments made by Gina and Brandon on setup and use of the decontamination lines.

Comments made by Brandon that 75% of the Burlington hazardous materials technicians were able to attend the training. Comments by Brandon on hazardous materials training the Burlington technicians have been and will be attending. A comment made by Jim M. regarding too cold water was used at the hospital decontamination procedures and that the hospital is looking at installing a temperature control device in their decontamination area faucets. A comment made by Gina regarding this is a good example of why we perform excises to find and correct problems before an actual incident. A comment made

by Jim M. regarding his facility is scheduled to perform four hazardous materials exercises, and with his facilities high turnover these exercises will be needed. Comments made by Jim M. regarding his facility will be reaching out to area agencies for support for their two-day and two night exercises at the West Burlington facility. Comments made by Ray regarding that the volunteers that attended the railcar emergency exercises were glad they attended.

- ii Spring 2022
Comments made by Gina regarding the Spring 2022 exercise planning.

D. Other

None.

V. Adjournment Protocol

A. *Future Meetings (minimum requirement of two meetings per federal fiscal year)*

- 1) May 2022
Comments made by Gina regarding meeting are every six months and next meeting will be in May of 2022. A comment made by Gina regarding the May time frame is a good time since industry Tier II reports have been submitted for review. Comments made by Gina regarding ESF 10 needs to be reviewed in May for federal requirement of submitting in June.
- 2) Adjournment
Motion made by Jim W. and seconded by Brandon adjournment. Motion passed at 2:33 PM.