

**1. Call to Order**

Julie Solinski called the regular meeting of the Des Moines County Conservation Board to order at 5:30 p.m. at the Des Moines County Conservation Administration Building.

**Those Members Present:** Cathy Ziglar, James Garnjobst, Julie Solinski, Matthew Haas

**Those Members Absent:** Bob Hansen

**Others Present:** Director Lee, Administrative Assistant Breuer, EE Coordinator Rundell, Supervisor Jim Cary,

**2. Additions and Deletions to Agenda:**

- a. None

**3. Delegations/Public Input:**

- a. None

**4. Board Member Agreement & Oath of Office:**

- a. James Garnjobst read the Oath of Office for the record and signed the Board Member Agreement.

**5. Election of Officers:**

- a. The 2022 Officers were approved:  
Chairman - Julie Solinski  
Vice Chair - Matthew Haas  
Secretary / Treasurer - Cathy Ziglar  
Member - James Garnjobst  
Member - Bob Hansen

**6. Committee Appointments:**

- a. The 2022 Committee Appointments:  
Shooting Range - Bob Hansen  
Big Holloween - Matthew Haas  
Observatory - James Garnjobst  
Legislative - Julie Solinski  
Water Quality - Cathy Ziglar

**7. Approval of Minutes for December 01, 2021:**

- #1 a. Motion by Cathy Ziglar, seconded by Matthew Haas to approve the minutes for December 01, 2021.  
Motion passed unanimously by those members present.

**8. Approval of Minutes for December 29, 2021:**

- #2 a. Motion by Matthew Haas, seconded by James Garnjobst to approve the minutes for December 29, 2021.  
Motion passed unanimously by those members present.

**9. Approval of Claims for December 2021:**

- #3 a. Motion by Julie Solinski, seconded by Matthew Haas to approve the claims for December 2021.  
Motion passed unanimously by those members present.

**10. Acceptance of Donations:**

- a. 13 donations totaling \$6,925.00 for the Witte roof.
- b. 2 donations totaling \$75.00 for the Randall Lowthorp Memorial

11. **Committee Reports:**
  - a. **Shooting Range:** No report.
  - b. **Observatory:** No report.
  - c. **Legislative:** REAP Congress is this Saturday.
  - d. **Water Quality:** No report.
  
12. **Project Updates:**

Ryan started academy this week. We did not receive the Fish Habitat Grant. One project received all of the funds and we will resubmit next year.
  
13. **Old Business:**
  - a. **Waters Park Management Agreement with Danville:**  
#4 Motion by Matthew Haas, seconded by Cathy Ziglar to approve the agreement.  
Motion passed unanimously by those members present.
  
14. **New Business:**
  - a. **Bylaws Review & Approval:**  
#5 Motion by James Garnjobst, seconded by Matthew Haas to approve the Bylaws.  
Motion passed unanimously by those members present.
  
  - b. **Strategic Plan Review:**  
#6 Motion by James Garnjobst, seconded by Matthew Haas to approve the strategic plan.  
Motion passed unanimously by those members present.
  
  - c. **FY23 Budget Discussions:**  
#7 Motion by James Garnjobst, seconded by Cathy Ziglar to approve the FY23 budget that will be presented to the Board of Supervisors. The budget will be presented to the Supervisors at a budget hearing on January 10, 2022. Motion passed unanimously by those members present.
  
  - d. **Director Review:**

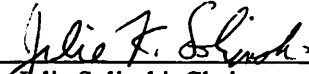
The board will meet prior to the next meeting on February 2 to discuss the annual director review.
  
  - e. **Cross Country Ski Rental Program:**

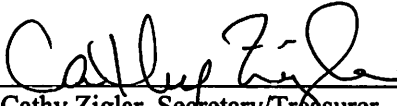
Discussed the current ski rental program and if it should move forward considering the investment it needs to replace items.
  
16. **Informational Items/Correspondence:**
  - a. **Residence Inspections:** Residence inspections will not be scheduled this year do to Covid concerns.

17.

**Adjournment: Meeting adjourned at 6:53 p.m.**

Next meeting will be held at the Des Moines County Administration Office at 13700 Washington Road in West Burlington, IA. Meeting will be held at 5:30 p.m. on Wednesday February 02, 2022.  
The public is welcome.

  
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Julie Solinski, Chair

  
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Cathy Zigar, Secretary/Treasurer