

# Des Moines County Local Emergency Planning Committee (LEPC)

Minutes – Draft #1

June 17, 2022

## I. Opening Protocol

A. *Welcome and Call to Order.* Meeting was called to order by Chair Hardin at 10:00 AM with 11 people present.

### B. *Introductions*

1) New members complete “Nomination” form. Chair Hardin has a form that is required to be complete for members. It is a formality and once it is completed she will send it in to the state.

C. *Approval of the Agenda.* Motion by Brandon to approve the agenda. The motion was seconded by Jim W. and the motion carried unanimously.

II. Approval of previous meeting minutes – November 16, 2021. Motion by Jim W. to approve the minutes. The motion was seconded by Brandon and the motion carried unanimously

## III. Old Business

### A. *Hazardous Materials Emergency Preparedness (HMEP) Grants*

#### 1) 2021 Grant – Training, Equipment and Exercise

a. Equipment: Propane flare, Smart decon Units have been purchased and are in the process of being put into service.

b. Training: TTT course. Captain Howard from the Burlington Fire Department attended the train-the-trainer course and will be training the team hazmat technicians. Then he will train the county fire departments on the new decontamination process they will be using.

c. Exercise: Saturday, June 25<sup>th</sup>, details to be determined. There will be classroom training in the morning followed by an exercise in the afternoon where the flare and decon units will be used by the team members.

#### 2) 2022 Grant – CAMEO (Computer-Aided Management of Emergency Operations) courses

a. Courses taught by Tom Bergman, Certified CAMEO Instructor

b. Courses held 3/30/2022, 3/31/2022 and 4/01/2022

We had 25 people attended 3 days of courses. Attendees were introduced to the CAMEO suite (CAMEO, CAMEO Chemicals, Aloha, Marplot), and then worked through 4 scenarios using the suite of software. Positive feedback was received on the courses.

#### 3) 2023 Grant – Application pending

a. Send three Hazmat Technicians to International Hazardous Materials Symposium. The grant is submitted but we don't know how much money we will receive yet.

## IV. New Business

### A. *Reports Submitted*

- 1) 2021 Tier II Reports. Chair Hardin has these reports in an excel file. They are a public document if anyone wants a copy she can email them. The excel file is a little difficult to read due to the amount of material provided.
- B. *Incidents Reported* <https://programs.iowadnr.gov/hazardousspills/Introductory.aspx>  
Chair Hardin noted that the Iowa Department of Natural Resources (IDNR) has a website where all chemical spills that are reported to their office are listed. She is going to make this an ongoing agenda item to review the spills that are listed on this website. She shared a few documents from the IDNR regarding spill reporting (they are attached to these minutes) and reminded all attendees to please report spills of hazardous materials immediately (or as soon as they safely can). Extremely Hazardous Substance (EHS) Spills are to be reported to the LEPC per requirement of EPCRA. She was asked to review the county hazmat ordinance regarding spill reporting and to see if changes are needed to that document.
  - 1) 11-16-2021 Location: 13935 Hwy 99, Burlington (auto accident); Chemical: Transformer Oil – This was a car hitting a power pole.
  - 2) 4-12-2022 Location: Borghi, USA, 402 Division Street, West Burlington; Chemical: Hydrochloric Acid – Captain Howard gave an overview of what happened with this incident with the attendees.
  - 3) 6-06-2022 Location: Iowa Army Ammunition Plant, Middletown; Chemical: Mercury – The mercury was found during a cleanup situation? Ray gave an overview of what happened with this incident with the attendees.

C. *Exercises*

- 1) Exercise Schedule
  - a. None (beyond with 2021 grant)

D. *Emergency Support Function 10 (ESF-10) – Annual Review/Comments.*

Hardin noted that the LEPC is required to annual review this ESF. She has not made any changes to the ESF except for the attachments (Tier II information and maps). She was asked to review the training requirements with the County Fire Association, which includes all the fire departments in the county, at their next meeting and also review with them the Level I and II training requirements listed in the plan. Motion by Brandon to except the draft plan seconded by Jim W.

E. *Other*

V. Adjournment Protocol

A. *Future Meetings* (minimum requirement of two meetings per federal fiscal year)

- 1) November 2022
  - i. Officer Elections
- 2) May 2023

Captain Howard noted that the Burlington Fire Department hazmat team meets on the third Wednesday of each month at 0800 at the Central Fire Station if anyone would like to attend one of their meetings. Contact him for more information.

Motion to adjourn the meeting was made by Brandon. The motion was seconded by Jim M. and meeting adjourned at 11:05 AM.