

Des Moines County Local Emergency Planning Committee (LEPC)

Minutes Final

May 4, 2023

I. Opening Protocol

- A. *Welcome and Call to Order*: Chair Hardin called the meeting to order at 3:00 PM with seven people present.
- B. *Introductions* were done.
- C. *Approval of the Agenda*. Captain Howard moved to approve the agenda. The motion was seconded by Director Poggemiller, and it carried unanimously.

II. Approval of previous meeting minutes – November 17, 2022. Assistant Coordinator Bowen moved to approve the meeting minutes. Captain Howard seconded the motion, and it carried unanimously.

III. Old Business

A. *Hazardous Materials Emergency Preparedness (HMEP) Grants*

1) 2022 Grant

- a. International Hazardous Materials Symposium attendance, June 8-11, 2023 (2 Hazmat Technicians). Captain Howard and one of the other department techs will be attending this conference in Baltimore. Upon their return they will review, and update policies, plans, and procedures based upon what they learned.

2) 2023 Grant – We were awarded \$4,035.76 total. The grant money becomes available October 1, 2023.

- a. Commodity Flow Survey - \$3,500. The last survey was done in 2012 before the ethanol and Wever fertilizer plants changed production/were built.
- b. Cold Zone Conference Attendance, May 2024 (to send 1 Hazmat Tech) - \$535.76. This conference is relevant to the hazards and conditions we have in the Midwest.

B. *Des Moines County Spill Response Ordinance Report* – Howard/Wilson. Captain Howard reported he is reviewing the ordinance and he noted it is a bit dated (language details). He is double checking the Iowa Code to be sure the document matches the wording and definitions. He will review his findings with Secretary Wilson. Once it is complete it will need to be submitted to the Board of Supervisors for consideration and their approval.

IV. New Business

A. *Reports Submitted*

- 1) 2022 Tier II Reports – Chair Hardin reported that all the reports filed have been uploaded to a Google drive. Access is available through the link sent with the draft plan. She noted that Vice Chair Morris does the data capture and sends the information to the county GIS Department who creates the maps for the plan.

B. *Incidents Reported* <https://programs.iowadnr.gov/hazardousspills/Introductory.aspx>

- 1) 1-31-2023 Location: Hwy 34 Off Ramp to Curran Street, Burlington (auto accident); Chemical: Treated Wastewater Sludge. Captain Howard had no report of this incident.

C. Exercises

1) Exercise Schedule

- a. None – Chair Hardin reported that she is working with Amtrak on a full-scale exercise to be held on Saturday, September 16, 2023. It will involve a hazmat component for the hospital. Captain Howard indicated he would like to have a gross decon line set up as part of the drill.

D. *Emergency Support Function 10 (ESF-10) – Annual Review/Comment.* Annually the LEPC is required to review and update ESF-10. Chair Hardin briefly reviewed the plan as she had previously sent the current version of the ESF and its attachments for everyone to review. No changes were requested, and Captain Howard moved to approve the draft plan. The motion was seconded by Director Poggemiller and the motion carried unanimously.

Joe Ascherl from the Iowa Department of Homeland Security and Emergency Management noted that the LEPC is required by EPCRA to provide a public notification of the availability of the plan and allow for public to submit their comments on the plan. Hardin will look into putting a notice on the county Emergency Management website. E.

Training Opportunities:

- 1) 2023 Central States Hazmat Preparedness & Planning Conference, June 7-9, 2023, Independence, MO

https://www.memberleap.com/members/evr/reg_event.php?orgcode=MOST&eid=31617707

Chair Hardin reported that Vice Chair Ken Morris has attended this conference in the past to represent our LEPC. He is currently signed up to attend and will give a report at the next LEPC meeting

F. Other

V. Adjournment Protocol

A. *Future Meetings* (minimum requirement of two meetings per federal fiscal year)

- 1) November 2023
 - i. Officer Elections
- 2) May 2024

B. *Adjournment.* Director Poggemiller made a motion to adjourn the meeting. The motion was seconded by Assistant Coordinator Bowen and the motion carried unanimously. The meeting was adjourned at 3:46 PM.