

**DES MOINES COUNTY**  
**EMERGENCY MANAGEMENT COMMISSION**  
Meeting Minutes, Meeting Number #24-01  
Wednesday, January 10, 2024, 5:00 PM

*Roll call:*

x	Chair / BOS Vice Chair (2023) Tom Broeker	Board of Supervisors
	BOS Chair (2023) Shane McCampbell	Board of Supervisors
x	Vice Chair / Kevin Glendening	Sheriff
x	Chad McCune	Sheriff - Alternate
x	Mayor Jon Billups	Burlington
	Mayor Pro-Tem Lynda Graham-Murray	Burlington - Alternate
x	Mayor Jerry Strause	Danville
	Council Member Joe Huff	Danville – Alternate
	Council Member Vollie Rifner	Mediapolis
x	Firefighter Ray Wilson	Mediapolis – Alternate
	Mayor Eric Gerst	Middletown
	Council Member Orrin Asmus	Middletown – Alternate
x	Mayor Ron Teater	West Burlington
	City Administrator Gregg Mandsager	West Burlington

*(Need 4 attendees for ½)*

*Staff:*

x	Gina Hardin, Coordinator	EMA
x	Shanna Krogmeier, Director	DESCOM
x	Shannon Prado, Assistant Coordinator	EMA

*Other attendees:*

Jesse Logan, Adam Schaefer, Troy Garrison
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**I. Opening Protocol**

- a. *Call to Order:* The meeting was called to order by Chair Broker at 5:00 PM.
- b. *Approval of Agenda:* Mayor Jerry Strause motioned to approve the agenda and it was seconded by Mayor Ron Teater.
- c. *Considerations of Minutes from September 27, 2023, meeting #23-03:* Mayor Jerry Strause moved to approve the meeting minutes. The motion was seconded by Sheriff Kevin Glendening.

**II. Old Business**

- a. *None*

**III. New Business- EMA**

- a. *FY25 Budget Proposal:* The budget was discussed at length. Supervisor Broker would like to see a +/- for the “difference” category. Instead of a 5% wage increase a 3.25% increase was discussed and approved. Instead of an allowance for a part time employee, EM Commission discussed and approved removing that item from the budget with the idea that it would be revisited at a later date if they felt it was a

## Final

necessary add. This budget revision was motioned to approve by Mayor Jon Billups and seconded by Kevin Glendening. It was opposed by Mayors Teater and Strause.

- b. *Set Public Hearing Date for EM Budget Approval: Wednesday, February 21, 2024*
- c. *Menards Account- Authorized Users: EMA wanted to know if this account was something we wanted to continue to hold (it needed to be changed from Gina/Shannon). Jon Billups stated a concern about their lack of asking him for ID verification- other members said they also had accounts and had no issues.*
- d. *Update to FEMA's 2023 HMA Guidelines: This is an additional necessary item that is needed to move forward with the county's hazard mitigation plan and the BRIC funding. It was signed by the Chair and the Vice Chair.*
- e. *Public Comment: No comment*

### IV. **New Business: DESCOM**

- a. *Consider approval of FY25 Budget: Shanna discussed at length why she requested an 18% raise and had examples of other directors around the state and compared their salaries to hers. Jesse Logan agreed a raise was deserved with her leading work on their system information. Kevin agreed Shanna had been instrumental for the Sheriff's department as well. The board agreed on a 10% increase (\$76,821) with a motion coming from Ron Teater and seconded by Kevin Glendening. Shanna and Kevin also discussed the future of the radio system- and how a console upgrade was necessary. Chair Broker said he needed more time to do research before he agreed to approve the budget. Other members disagreed and moved to tentatively approve the budget.*
- b. *Consider approval of Fifth Amendment to Lease between Southeast Iowa Regional Medical Center Inc. and Des Moines County Emergency Communications- Approved*
- c. *Public Comment: None*

### V. **Adjournment**- Motioned by Kevin Glendening, seconded by Jerry Strause