

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, March 19th, 2024** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at board@dmcounty.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Accounts Payable Claims
 - B. Payroll Reimbursement Claims
 - C. Set Dates for County Rural Resident Spring Cleanup
 - D. Class C Liquor License – The Tipsy Traveler’s – April 4, 2024
 - E. Personnel Actions:
 1. Correctional Center (1)
 - F. Minutes for Regular Meeting on March 12th, 2024
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Accounts Payable Claims

03/19/2024 MEETING

\$1,583,527.90

Checks

\$79,215.41

Wire Transfer Pmnt

\$1,662,743.31

GRAND TOTAL

RURAL RESIDENT CLEAN-UP

The Des Moines County Board of Supervisors is sponsoring a county-wide rural clean-up, beginning **Monday, April 18th through Saturday, June 8th, 2024**. (Or until the county credits are depleted). You must furnish proof of residency.

The Des Moines County Landfill/Recycling Center will accept at no charge to **RURAL** Des Moines County residents, the following items:

Metal Items (Examples)	Household Items (Examples)
Lawn Mowers	Sofas/Chairs
Bicycles	Mattresses
Tin Roofing	Clothing not Suitable For Donation
Metal Cabinets	Rugs & Carpets
Bed Springs & Rails	
Swing Sets	Tables
Metal Fencing	Toys
Other Metal Items	

NOTE: No tires of any size and no electronic items (computer monitors and televisions, for example) will be accepted during this clean-up

Landfill hours are 8AM to 4PM – Monday through Friday
8AM to Noon – Saturday

RECYCLING CENTER – Appliances Included for this clean up only (examples below)

Refrigerators*	Washers	Air Conditioners
Freezers*	Dryers	Stoves

*All refrigerators & freezers must be empty of food

Recycling Center – 1818 West Burlington Ave., Burlington

Appointment only to drop off appliances and does not include weekends.

Materials not included for free:

Tires of any size	Auto Parts	Garbage
Demolition Material Lumber/Wood	Televisions/ Computer Monitors	

If you have any questions regarding what is free and what is not, please call the Landfill Office at 753-8722. Any other questions, please call the Des Moines County Regional Solid Waste Commission at 753-8126.



State of Iowa

Alcoholic Beverages Division

App. 197052

Applicant

NAME OF LEGAL ENTITY

THE TIPSY TRAVELER'S LLC

NAME OF BUSINESS(DBA)

The Topsy Travelers

BUSINESS

(319) 201-0470

ADDRESS OF PREMISES

14133 Irish Ridge Road

PREMISES SUITE/APT NUMBER

CITY

Burlington

COUNTY

Des Moines

ZIP

52601

MAILING ADDRESS

1919 Dogwood Avenue

CITY

Keota

STATE

Iowa

ZIP

52248

Contact Person

NAME

Megan Libe

PHONE

(319) 201-0470

EMAIL

tipsytravelrs@gmail.com

License Information

LICENSE NUMBER

LICENSE/PERMIT TYPE

TERM

STATUS

Special Class C Retail Alcohol
License

5 Day

Submitted
to Local
Authority

TENTATIVE EFFECTIVE DATE

Apr 4, 2024

TENTATIVE EXPIRATION DATE

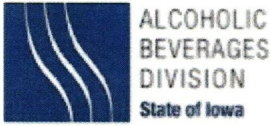
Apr 8, 2024

LAST DAY OF BUSINESS

SUB-PERMITS

Special Class C Retail Alcohol License

PRIVILEGES



Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Megan Libe	Keota	Iowa	52248	Owner	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Founders Insurance Company

POLICY EFFECTIVE DATE

Apr 4, 2024

POLICY EXPIRATION DATE

Apr 4, 2025

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: CLAYTON, Addison Employee #: _____
Title: Kitchen Assistant Department: Correctional Center

STATUS CHANGES

TERMINATION

TRANSFER

☐ Resignation
☐ Discharge
☐ Retirement
☐ Unsatisfactory Probation
☐ Death
☐ Other, Explain _____

☐ Permanent
☐ Temporary
☐ Voluntary
☐ Involuntary

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

LEAVE OF ABSENCE

SALARY ADJUSTMENT

☐ Maternity
☐ Medical
☐ Other, Explain _____
☐ Educational
☐ Military

☐ Reclassification
☐ Anniversary
☐ Promotion
☐ Probationary
☐ Demotion
☐ Reducation
☐ Suspension
☐ Other, Explain _____

New Hire


Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

Previous Rate \$0.00/hr New Rate \$9.66/hr

Previous Job Title: (if changed) _____

Effective Date: March 20, 2024

Authorized by:  Department: Correction. Center Date: March 12, 2024
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

March 12, 2024

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9:00 AM on Tuesday, March 12, 2024, with Chair Tom Broeker and Member Shane McCampbell present. Vice-Chair Jim Cary was present via Webex. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: IT Director Colin Gerst reported his office is busy. Maintenance Director Rodney Bliesener reported the south lower parking lot of the Courthouse will be closed tomorrow morning to allow a crane to lift a new AC unit to the top of the building. He also gave an update on the Tiger Grant project. Chief Deputy Chad McCune reported the Jail population at 92. Assistant Land Use Administrator Jarred Lassiter reported they have recorded a couple new subdivisions. Budget Director Cheryl McVey was present for an agenda item. Conservation Director Chris Lee reported his staff is working hard to get the Starrs Cave office done for them to hopefully move in by the end of the month. EMS Director Shannon Prado stated she is busy. MHASEI CDS Director Ken Hyndman gave an update on the Mental Health Region. Safety Director Angela Vaughan reported her office is busy. County Recorder Natalie Steffener reported her office is conducting business as usual. Local Health Director Christa Poggemiller stated the new Public Health building is moving along. County Engineer Brian Carter reported the Bridgeport bridge project is underway. The County Rock Haul is also in the process of finishing up the North side of the County. County Auditor Sara Doty reported that she and Cheryl McVey will be attending ISAC Spring Conference the rest of this week. Her office is accepting Nomination papers for the Primary Election through March 22nd at 5:00 PM.

No correspondence was received.

Approval of Resolution #2024-018 Setting Time & Date of Proposed Property Tax Levy Public Hearing & Approval to Publish Notice was presented. McCampbell made a motion to approve and was seconded by Cary.

**INSERT RESOLUTION #2024-018
SETTING TIME & DATE OF PROPOSED PROPERTY TAX LEVY PUBLIC HEARING & APROVAL
TO PUBLISH NOTICE**

Approval of Courthouse & Public Building Security Policy was presented. McCampbell made a motion to approve and was seconded by Cary.

Approval of a Class C Liquor License – BDS, Inc., - Harvestview Farms was presented. McCampbell made a motion to approve and was seconded by Cary.

Reports:

Veterans Affairs Monthly Report of Fees Collected, February 2024

Sheriff's Monthly Report of Fees Collected, February 2024

Clerk's Monthly Report of Fees Collected, February 2024

McCampbell motioned to approve the March 5th, 2024, regular meeting minutes and was seconded by Cary.

McCampbell attended a De-Categorization Board meeting and a Mississippi Valley Workforce Youth Board meeting.

The meeting was adjourned at 9:29 AM.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcouny.com

Tom Broeker, Chair

Attest: Sara Doty, County Auditor